



# South Carolina Department of Motor Vehicles

## SERVICE PROVIDER APPLICATION FOR ELECTRONIC VEHICLE REGISTRATION TITLING PROGRAM

EVR-7  
(Rev. 02/2021)

Business Name: \_\_\_\_\_ FEIN: \_\_\_\_\_

Business Physical Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

President/CEO: \_\_\_\_\_ Phone Number: \_\_\_\_\_

EVRT Contact Name: \_\_\_\_\_

EVRT Contact Fax Number: \_\_\_\_\_ EVRT Phone Number: \_\_\_\_\_

EVRT Contact Email Address: \_\_\_\_\_

EVRT Contact Signature: \_\_\_\_\_

Please include the following with this application:

- Letter requesting entry into SCEVR Program.
- EVR Contract, completed and signed.
- Non-Disclosure Agreement, completed and signed.

All documents may be forwarded by mail or emailed to:

South Carolina Department of Motor Vehicles  
Attention: EVR Coordinator  
P O Box 1498  
Blythewood, SC 29016-0038 Email: [EVRTCoordinator@dmv.sc.gov](mailto:EVRTCoordinator@dmv.sc.gov)

### SCDMV Use Only

Account Number: \_\_\_\_\_ User ID: \_\_\_\_\_

Customer Number: \_\_\_\_\_ Password: \_\_\_\_\_

Initial Application Date: \_\_\_\_\_ Technical Certification Date: \_\_\_\_\_

Start Date: \_\_\_\_\_ Vendor Office Number: \_\_\_\_\_



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#### INFORMATION SHEET

Please retain for your records.

The South Carolina Electronic Vehicle Registration Program is authorized by the following statutory provision:

Section 56-3-2340 SC Code of Laws: Licensed motor vehicle dealers to issued first time registration and license tags from dealership.

The Department of Motor Vehicles or its designated agent may allow licensed motor vehicle dealers to issue first time motor vehicle registration and license tags directly from the dealership. A dealer shall apply to the department upon forms approved and provided by the department. The department may request information necessary to ensure the integrity of the current licensing system. The department may allow or refuse a dealership the right to issue motor vehicle registrations or license tags based upon criteria established by the department. If a dealership previously is denied the privilege to issue registrations and tags, upon meeting the established criteria, the dealership may be allowed to issue registrations or tags. If in the opinion of the department a bond is necessary to ensure the payment of fees associated with the registering and licensing of a vehicle, the department may require a bond not to exceed the estimated value of new tags and validation stickers held by the dealership or the department's established agent.

#### **WHAT TO EXPECT WHEN SUBMITTING THIS APPLICATION:**

- ✓ Your application should be directed to the EVRT Coordinator listed on the front of the application.
- ✓ Your application will be reviewed by the Department's Electronic Vehicle Registration/Titling Management Committee. If there are additional questions or additional information needed, you will be contacted by the EVRT Coordinator.
- ✓ Once your application is approved, you will be assigned an account number, user ID and password.
- ✓ You will be assigned a contact person from the Department's Information Technology Department to begin the process of technical certification.
- ✓ The EVRT Coordinator will contact you with all the information listed above and will be your primary contact throughout the certification process.
- ✓ Upon completion of the technical certification and all required system testing, you will be notified by the EVRT Coordinator of the final approval of the application.
- ✓ A start date will be set for access to the SCEVRT system.